

## ATTENDANCE CERTIFICATE

Sri/Smt.....HSST,.....  
.....attended  
the Field Level Training of HSSTs conducted by Directorate of Higher Secondary Education, in the  
subject.....held at .....from.....  
..... to .....

Place :  
Date :

Course Co-ordinator

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## HSE, FIELD LEVEL TRAINING PROGRAMME OF HSSTS

## ACQUITTANCE

Venue:

Subject:

[illegible]

## REQUISITION FOR TRAVELLING ALLOWANCE/DAILY ALLOWANCE

Name : .....

Centre :

Designation & address : .....

Parent Institution :

Scale of Pay : .....

Date and hours of journeys		Route		Mode of Conveyance	Distance travelled	Amount of T.A. claimed(Actual fare)		Days of halt		Amount of D.A. claimed for halt	Total D.A + Bus fare	Remarks
From Departure time	To Arrival time	From (Headquarters)	To		km	Fast/Ordinary Bus fare	II Class Train fare	From	To			

Certified that I have travelled through the shortest route connected by Public Conveyance and that the particulars given above are correct.

Countersigned.

Amount Claimed :

Amount Passed :

Course Co-ordinator

Name and Signature